

**SPECIAL BOARD
MEETING**

**North Polk Community School District
Special Board Meeting, Thursday, September 19, 2019, at 6:04 p.m.**

**BOARD MEMBERS
PRESENT**

**Joe Heintz, President presiding
Dave Potter
Keith Bormann
James Hill
Diane Lackore**

**SUPERVISORS
PRESENT**

**Dan Mart, Superintendent
Janet Hartwig, Acting Board Secretary
Seth Poldberg, High School Principal
Jon Richards, Middle School Principal
Morgan Miller, Central Elementary Principal
Cory Allison, West Elementary Principal
Mary Jane Stites, Director of Special Programs
Reece Satre, Director of Activities
June Carstensen, Director of Building & Grounds
Scott Growdon, Director of Technology
Mike Pearson, Director of Transportation
Jeff Reeves, Director of Child Nutrition Programs**

VISITORS

Steve & Diane Hammond, Melissa Warner and Jeanine Shelman-Ward

CALL TO ORDER

The meeting was called to order by President Heintz at 6:04 p.m.

Moved by Diane Lackore, seconded by James Hill, it was RESOLVED:

**ADOPTION OF MEETING
AGENDA**

To approve the agenda as presented.

Moved by Dave Potter, seconded by Diane Lackore, it was RESOLVED:

Aye: Heintz, Potter, Hill, Lackore, Bormann

Nay: None

**RESOLUTION AUTHORIZING
CHANGE OF SCHOOL
BOUNDARIES BY CONCURRENT
ACTION, AS AUTHORIZED BY
IOWA CODE 274.37 WITH THE
MADRID CSD**

**Moved by Keith Bormann, seconded by Diane Lackore, it was
RESOLVED:**

**To approve the Resolution Authorizing Change of School Boundaries by
Concurrent Action, As Authorized by Iowa Code § 274.37 with the Madrid
CSD.**

Aye: Heintz, Potter, Hill, Lackore, Bormann

Nay: None

**RESOLUTION AUTHORIZING
CHANGE OF SCHOOL
BOUNDARIES BY CONCURRENT
ACTION, AS AUTHORIZED BY
IOWA CODE 274.37 WITH THE
ANKENY CSD**

Moved by Diane Lackore, seconded by James Hill, it was RESOLVED:

**To approve the Resolution Authorizing Change of School Boundaries by
Concurrent Action, As Authorized by Iowa Code § 274.37 with the Ankeny
CSD.**

Aye: Heintz, Potter, Hill, Lackore, Bormann

Nay: None

ADJOURNMENT

Moved by Dave Potter, seconded by Keith Bormann, it was RESOLVED:

To adjourn the meeting at 6:07 p.m.

REGULAR BOARD MEETING

North Polk Community School District Regular Board Meeting, Thursday, September 19, 2019, at 6:07 p.m.

APPROVE BOARD MINUTES

Moved by Dave Potter, seconded by Diane Lackore, it was RESOLVED:

To approve the minutes of the August 15th, 2019 regular board meeting as presented.

APPROVE PAYMENT OF MONTHLY BILLS & FINANCIALS

To approve payment of the September 2019 bills and the August financials as presented.

ACCEPT STAFF RESIGNATIONS/APPROVE STAFF APPOINTMENTS

To accept the following resignations:

- 1. Stephanie Franklin-West Special Ed. Associate**
- 2. Emily Nalevanko-Central Special Ed Associate**

To approve the following appointments:

- 1. Melissa Anderson-Foodservice**
- 2. Calli Boeckmann-Business Manager**
- 3. Leticra Espinoza-Food Service**
- 4. Sara Harrell-HS Special Ed Associate**
- 5. Jacob Hayden-MS Custodian**
- 6. Andrea James-Foodservice**
- 7. Taber Jamison- HS Custodian**
- 8. Whitney Klein- Central Special Ed Associate**
- 9. Allison Klenken-Central Special Ed Associate**
- 10. Emalee Knapp- Central Special Ed Associate**
- 11. Jill Kreutzer- West Special Ed Associate**
- 12. Linda Melara-Foodservice**
- 13. Deborah Miller- Central Special Ed Associate**
- 14. Autumn Parrino- West Special Ed Associate**
- 15. Dan Richards- Sub Bus Driver**
- 16. Jim Ruddy-Sub Bus Driver**
- 17. Brian Tate- volunteer MS football**

To approve lane changes:

- 1. Clint Albertsen-MA/MS**
- 2. Kelli Churchman-MA/MS+30**
- 3. Aaron Dose-BA/BS+15**
- 4. Lyndsey Dose-BA/BS+15**
- 5. Sandy Friest-BA/BS+15**
- 6. Drew Hemesath-MA/MS**
- 7. Amy Larson-BA/BS+30**
- 8. Tyler Larson-MA/MS**
- 9. Molly Sheldahl-MA/MS**
- 10. Emily Young-MA/MS+45**
- 11. Benjamin Zisis-MA/MS**

APPROVE OCTOBER ACTIVITIES CALENDAR

To approve the October activities calendar as presented and authorize advance payment for related dues or fees.

Moved by Dave Potter, seconded by Diane Lackore, it was **RESOLVED:**

**APPROVE
VENDOR/PARTNERSHIP
AGREEMENTS**

To approve the following vendor/partnership agreements:

1. CDW-G
 - a. Chromebooks – (HS line item)
2. City of North Polk
 - a. To utilize certain Polk City Fire Department equipment and personnel at North Polk home football games and other sports activities.
3. Luana Savings Bank-wire transfer agreement
4. Woodward-Granger CSD
 - a. Consortium to jointly administer an Instructional Program at Woodward Academy.

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

**PUBLIC
COMMENTS/COMMUNICATIONS**

Read With Me Program – Central Elementary
Workers Comp Program-IASB Safety Group
Diane Hammond thanked the Board of Education for taking the time to do the Special Education Assessment.

ADMINISTRATOR’S REPORTS

Written reports from Poldberg, Richards, Miller, Allison, Van Cleave, Stites, Satre, Carstensen, Hartgers, Growdon, Blaylock and Pearson were accepted as presented.

Mr. Poldberg, High School Principal, is starting a student group called Principal’s Council. This group will focus on leadership within the school & community.

Mr. Richards, Middle School Principal, shared the MS will be having a Bus Driver Appreciation Day on October 18th and would like everyone to show up and thank them for everything they do for the district.

Mr. Miller, Central Elementary Principal, shared about the WIN “What I Need” Intervention Time led by Bowser, Newell and Watters. They have been sorting groups of students for interventions and have made huge strides in this area.

Mr. Allison, West Elementary Principal, shared about how every student starts their day with a meeting in their homeroom focusing on social and emotional learning. West is very excited for the Homecoming parade!

Mrs. Stites, Director of Special Programs, shared about the implementation of the NP IEP Workflow Timeline. Special Ed Teachers (6-12) will meet every 6 weeks to go through IEP’s for progress monitoring.

Mr. Satre, Activities Director, shared that he was happy to be on board with North Polk. Fall activity numbers are up with both HS and MS.

SUPERVISOR’S REPORTS

Mrs. Carstensen, Director of Building and Grounds, shared that the department is fully staffed and she is meeting with each building administrator to make sure all building needs are met.

Mr. Growdon, Director of Technology, shared the IT department is currently working through their help tickets.

Mr. Reeves, Director of Child Nutrition Programs, shared the Food Service department is off to a great start and his staff is doing a fantastic job.

Mr. Pearson, Director of Transportation, shared that the transportation department loves the new bus and minivan and they are extremely busy this new school year.

APPROVE NEW BUSINESS

Moved by Diane Lackore, seconded by Keith Bormann, it was RESOLVED:

To approve the disposal of furniture, tennis court lights, and library books

**Aye: Heintz, Potter, Bormann, Hill, Lackore
Nay: None**

LEGISLATIVE PRIORITIES

Moved by Keith Bormann, seconded by James Hill, it was RESOLVED:

2020 Legislative Priorities: 7-Mental Health, 8-Special Education-State, 12-Teacher Leadership & Development, and 19-School Funding Policy

**Aye: Heintz, Potter, Bormann, Hill, Lackore
Nay: None**

RESOLUTION APPROVING REVENUE PURPOSE STATEMENT, ORDERING AN ELECTION ON A REVENUE PURPOSE STATEMENT TO AUTHORIZE EXPENDITURES FROM REVENUE RECEIVED FROM THE STATE SECURE AN ADVANCE VISION FOR EDUCATIONAL FUND, AND ORDERING THE PUBLICATION OF A NOTICE OF ELECTION

Moved by Diane Lackore, seconded by Dave Potter, it was RESOLVED:

To Approve the resolution approving the revenue purpose statement, ordering an election on a revenue purpose statement to authorize expenditures from revenue received from the state secure an advance vision for education fund, and ordering the publication of a notice of election.

**Aye: Heintz, Potter, Bormann, Hill, Lackore
Nay: None**

OVERNIGHT TRIP/FFA

Moved by Diane Lackore, seconded by Dave Potter, it was RESOLVED:

To approve the overnight trip for FFA to Indianapolis, IN

- 1. Trip will be from October 29th – November 1st**
- 2. Students will be riding a charter bus with other students from Pleasantville, Chariton and Melcher Dallas.**
- 3. 15 NP students attending.**

**Aye: Heintz, Potter, Bormann, Hill, Lackore
Nay: None**

SBRC REQUEST FOR ALLOWABLE GROWTH FOR SPECIAL EDUCATION DEFICIT

Moved by Dave Potter, seconded by Keith Bormann, it was RESOLVED:

To Approve the District's request to the School Budget Review Committee for allowable growth for the FY19 Special Education Deficit of \$574,301.

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

COMMENTS

Board Comments: School Board Candidates are Joe Heintz, Chris Stotz and Travis Davis – 4-year term. Melissa Bauer, Maria Mattiace and David Potter – 2-year term.

ADJOURNMENT

Moved by Keith Bormann, seconded by Diane Lackore, it was RESOLVED:

To adjourn the meeting at 6:53p.m.

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

**Joe Heintz, President
North Polk Community School District**

**Janet Hartwig, Acting Board Secretary
North Polk Community School District**

It is the policy of the North Polk Community School District not to illegally discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices.