

**MONTHLY BOARD MEETING**

**North Polk Community School District  
Organizational and Regular Monthly Board Meeting, Thursday, November 21, 2019, 6:06 p.m.**

**BOARD MEMBERS PRESENT**

**Joe Heintz  
Dave Potter  
Keith Bormann  
James Hill**

**SUPERVISORS PRESENT**

**Dan Mart, Superintendent  
Sarah Aspengren, Board Secretary  
Maranda Van Cleave, Director of Teaching and Learning  
Mary Jane Stites, Director of Special Programs (arrived 7:00pm due to HS conference)  
Reece Satre, Director of Activities  
Scott Growdon, Director of Technology  
June Carstensen, Director of Buildings and Grounds  
Mike Pearson, Director of Transportation  
Jeff Reeves, Director of Food Service  
Seth Poldberg, High School Principal (arrived at 7:32pm due to HS conferences)**

**VISITORS**

**Owen Gerard, PFM Financial Advisors LLC (arrived at 6:16pm), Calli Boeckmann**

**CALL TO ORDER**

**The meeting was called to order by Board Secretary Aspengren at 6:06 p.m.**

**ADOPTION OF MEETING AGENDA**

**Moved by Joe Heintz, seconded by Keith Bormann, it was RESOLVED:  
To approve the agenda as presented.  
Aye: Heintz, Potter, Bormann, Hill  
Nay: None**

**OATH OF OFFICE**

**Secretary Aspengren administered the Oath of Office to newly elected board member Travis Davis.**

**ELECTION OF PRESIDENT**

**Secretary Aspengren called for nominations for Board President.  
Moved by Joe Heintz, seconded by Keith Bormann, it was RESOLVED:  
To nominate Dave Potter as Board President.  
Moved by Joe Heintz, seconded by Keith Bormann, it was RESOLVED:  
That nominations cease.  
The secretary called for the vote. The vote was:  
Aye: Heintz, Davis, Bormann, Hill  
Abstain: Potter  
Nay: None  
The Oath of office was administered to President Dave Potter.**

**ELECTION OF VICE-PRESIDENT**

**President Potter called for nominations for Board Vice President.  
Moved by Joe Heintz, seconded by James Hill it was RESOLVED:  
To nominate Keith Bormann as Board Vice-President.**

Moved by Travis Davis, seconded by Dave Potter, it was **RESOLVED:**

That nominations cease.

The President called for the vote. The vote was:

Aye: Heintz, Potter, Davis, Hill

Abstain: Bormann

Nay: None

The Oath of office was administered to Vice-President Keith Bormann.

**APPOINT 2019-20 BOARD  
SECRETARY**

Moved by Joe Heintz, seconded by Travis Davis, it was **RESOLVED:**

To appoint Sarah Aspengren as Board Secretary for the term of November 2019-November 2020.

Aye: Heintz, Potter, Davis, Bormann, Hill

Nay: None

The Oath of office was administered to Board Secretary Sarah Aspengren.

**APPOINT 2019-20 BOARD  
TREASURER**

Moved by Joe Heintz, seconded by Travis Davis, it was **RESOLVED:**

To appoint Calli Boeckmann as Board Treasurer for the term of November 2019-November 2020.

Aye: Heintz, Potter, Davis, Bormann, Hill

Nay: None

The Oath of office was administered to Board Treasurer Calli Boeckmann.

**APPOINT 2019-20 PAYROLL  
REPORTING OFFICIAL**

Moved by Joe Heintz, seconded by Davis, it was **RESOLVED:**

To appoint Mary Ann Webb as the payroll reporting official for term of November 2019-November 2020.

Aye: Heintz, Potter, Davis, Bormann, Hill

Nay: None

**SET 2019-20 MEETING  
DATES**

Consideration as to the time and the place of board meetings was discussed.

Moved by James Hill, seconded by Keith Bormann, it was **RESOLVED:**

To set dates for 2019-20 Regular Board Meetings as follows: December 19, January 16, February 20, March 26, April 16, May 21, June 18, July 16, August 20, and September 17. All meetings will begin at 6:00 p.m. in the District Board Room.

Aye: Heintz, Potter, Davis, Bormann, Hill

Nay: None

**APPOINT LEGAL COUNSEL**

Moved by Joe Heintz, seconded by Travis Davis, it was **RESOLVED:**

To appoint Ahlers & Cooney, P.C., Attorneys at Law, as legal counsel for the term of November 2019-November 2020.

Aye: Heintz, Potter, Davis, Bormann, Hill

Nay: None

**DESIGNATE BANK  
DEPOSITORIES AND SET  
LIMITS**

Moved by Keith Bormann, seconded by Joe Heintz, it was **RESOLVED:**

To designate bank depositories for the term of November 2019-November 2020 as follows: Luana Savings Bank, depository limit of \$45,000,000 with payroll exposure limit set at \$850,000 and Iowa School Joint Investment Trust, depository limit of \$50,000.

**Aye: Heintz, Potter, Davis, Bormann, Hill  
Nay: None**

**CHECK SIGNATURE**

Moved by Keith Bormann, seconded by Joe Heintz, it was **RESOLVED:**

To approve check signature for President, Vice-President, Superintendent, and Business Manager.

**Aye: Heintz, Potter, Davis, Bormann, Hill  
Nay: None**

**DESIGNATE OFFICIAL  
SOURCE FOR LEGAL  
PUBLICATION**

Moved by Keith Bormann, seconded by Joe Heintz, it was **RESOLVED:**

To approve Tri-County Times as the District publication.

**Aye: Heintz, Potter, Davis, Bormann, Hill  
Nay: None**

**APPOINT 2019-20 BOARD  
COMMITTEE MEMBERS**

Moved by Joe Heintz, seconded by Keith Bormann, it was **RESOLVED:**

To appoint the following board members to committee:  
Examine monthly bills- Dave Potter  
Audit- Keith Bormann  
Negotiations- James Hill and Joe Heintz  
IASB Delegate 2020 Travis Davis  
Foundation-rotation basis

**ADMINISTRATOR'S  
REPORTS**

Written reports received from Mr. Poldberg, Mr. Richards, Mr. Allison, Mr. Miller, Mrs. Van Cleave, Mr. Satre, Mrs. Stites, Mr. Growdon, Mrs. Carstensen, Mr. Reeves, and Mr. Pearson were accepted as presented.

Mr. Poldberg, High School Principal, shared the High School musical was done very well and he is proud of all students who participated. Lindsey Fennelly was very well received by the students.

Mr. Satre, Director of Activities, shared the High School Cross Country team qualified for the state meet. There were many High School athletes who received awards and honors at both the team and individual levels.

Mrs. Van Cleave, Director of Teaching and Learning, shared the PLC experience was amazing for the teachers. They continue to collaborate and use what they learned.

**SUPERVISOR'S REPORTS**

**Mrs. Stites, Director of Special Programs, shared the ELP teachers thank you for going to New Mexico for their conference.**

**Mrs. Carstensen, Director of Buildings and Grounds shared that Central Elementary has been rekeyed.**

**Mr. Reeves, Director of Food Service, shared how North Polk High School students are fantastic and polite.**

**Mr. Growdon, Director of Technology, shared the open tickets continue to decrease.**

**ISASP REPORTS**

**Mrs. VanCleave Director of Teaching and Learning, went through the new ISASP Reports**

**COMMUNICATIONS**

**Thank you from Central Elementary staff regarding the PLC Institute.**

**Thank you from the High School Music Department.**

**ACCEPT STAFF  
RESIGNATIONS  
AND APPOINTMENTS**

**Moved by Keith Bormann, seconded Travis Davis, it was RESOLVED:**

**To approve the following resignations:**

- 1. Michael Furlong- Assistant Baseball Coach**
- 2. Wyatt Zoske- Assistant Baseball Coach**

**To approve the following appointments:**

- 1. Alex Bollmeyer, Senior Class Sponsor**
- 2. Christine Cook, West Para Educator**
- 3. Stefanie Daniels, Middle School Para Educator**
- 4. Evan Groepper, Senior Class Sponsor**
- 5. Kate Rutledge, High School Basketball Cheer Coach**
- 6. Suzanna Suntken, West Para Educator**
- 7. Maryann Webb, District Payroll Specialist**
- 8. Destiny Rommel, High School Wrestling Cheer Coach**
- 9. Lori Williams, Food Service**
- 10. Ben Zisis, 7<sup>th</sup> grade Boys Basketball Assistant Coach**
- 11. Wyatt Zoske, Head Varsity Baseball Coach**
- 12. Connie Kimpston, Food Service**

**JOB DESCRIPTIONS**

**To approve the job descriptions for the Bus Mechanic and Director of Transportation.**

**ACTIVITY CALENDAR**

**To approve the December 2019 Activity Calendar as presented and authorize advance payment for related dues or fees.**

**APPROVE VENDOR AND PARTNERSHIP AGREEMENTS**

To approve the following:

1. Iowa Net High Academy- alternative placement option
2. Thomas- 2021 bus (FY21 PPEL \$108,849)

Aye: Heintz, Potter, Davis, Bormann, Hill  
Nay:

**RESOLUTION FIXING DATE FOR A HEARING ON THE PROPOSED ISSUANCE OF APPROXIMATELY \$7,200,000 SCHOOL INFRASTRUCTURE SALES, SERVICE AND USE TAX REVENUE REFUNDING BONDS**

Moved by Travis Davis, seconded by James Hill, it was RESOLVED:

To approve the following:

Resolution Fixing Date for a Hearing on the Proposed Issuance of Approximately \$7,200,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds on December 19, 2020.

Aye Heintz, Potter, Davis, Bormann, Hill  
Nay:

**SALE OF EQUIPMENT**

Moved by Keith Bormann, seconded by Travis Davis, it was RESOLVED:

To approve the sale of

1. Technology Equipment
2. Accu Spike machine
3. Marimba carts
4. Fire Safe Filing Cabinets

Aye: Heintz, Potter, Davis, Bormann, Hill  
Nay:

**OVERNIGHT TRIP**

Moved by James Hill, seconded by Keith Bormann, it was RESOLVED:

To approve the overnight trip to Decorah for the Dorian Honor Choir on Sunday, January 12, 2020

Aye: Heintz, Potter, Davis, Bormann, Hill  
Nay: None

**BOARD POLICY**

Moved by Joe Heintz, seconded by James Hill, it was RESOLVED:

To approve the 1st, 2nd, and Final reading to Board Policy 704.6- Crowdfunding

Aye: Heintz, Potter, Davis, Bormann, Hill  
Nay: None

**EARLY RETIREMENT PLAN** Moved by Keith Bormann, seconded by Joe Heintz, it was **RESOLVED:**  
To approve the Early Retirement Plan for 19-20, 20-21, 21-22  
Aye: Heintz, Potter, Davis, Bormann, Hill  
Nay: None

**CLOSED SESSION – IOWA  
CODE 21.5(1)(j) REAL  
ESTATE** Moved by Keith Bormann, seconded James Hill, it was **RESOLVED:**  
To enter into closed session 7: 58p.m. to discuss real estate per Iowa Code  
21.5(1)(j).  
Aye: Heintz, Potter, Davis, Bormann, Hill  
Nay: None

Moved by Joe Heintz, seconded by James Hill, it was **RESOLVED:**  
Exited closed session at 8:42 p.m.  
Aye: Heintz, Potter, Davis, Bormann, Hill  
Nay: None

**COMMENTS**

**Board Comments:**

Keith Bormann shared he enjoyed the Finance Sessions he took at the IASB convention.

Joe Heintz shared he would like to continue to figure out the ACTs.

Travis Davis shared he is excited to join the school board discussions and bring in an outside perspective.

A board work session will be scheduled around December 2.

**ADJOURNMENT**

Moved by James Hill, seconded by Joe Heintz, it was **RESOLVED:**  
To adjourn the meeting at 9:05pm.  
Aye: Heintz, Potter, Davis, Bormann, Hill  
Nay: None

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Dave Potter, School Board President  
North Polk Community School District

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Sarah Aspengren, Board Secretary  
North Polk Community School District

It is the policy of the North Polk Community School District not to illegally discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices.