

<b>REGULAR SESSION</b>	<b>The North Polk Community School District Regular Session, Thursday, May 20, 2021 6:00 p.m.</b>
<b>BOARD MEMBERS PRESENT</b>	<b>Dave Potter, President presiding Keith Bormann Joe Heintz James Hill Travis Davis</b>
<b>SUPERVISORS PRESENT</b>	<b>Dan Mart, Superintendent Sarah Aspengren, Board Secretary Matthew Blackmore, Director of Special Programs Maranda Van Cleave, Director of Teaching and Learning Seth Poldberg, High School Principal Jon Richards, Middle School Principal Morgan Miller, Central Elementary Principal Cory Allison, West Elementary Principal Amanda Parker, West Elementary Assistant Principal Reece Satre, Activities Director Amelia Clark, Director of Human Resources Karen Shinn, Interim Business Manager (virtual) Scott Growdon, Director of Technology Mike Pearson, Director of Transportation June Carstensen, Director of Building and Grounds</b>
<b>VISITORS</b>	<b>DCI Group: Kelsey Johnson-Eveland (virtual), Chad Halupnick (virtual) OPN Architects: Ken Hagen (virtual) Katie Christensen- Parent Sarah Clark- Parent Michelle Lindell- Parent</b>
<b>CALL TO ORDER</b>	<b>The regular session was called to order by President Potter at 6:00 p.m.</b>
<b>ADOPTION OF MEETING AGENDA</b>	<b>Moved by Joe Heintz, seconded by Keith Bormann, it was RESOLVED:  To accept the agenda as presented.  Aye: Potter, Bormann, Heintz, Hill, Davis Nay: None</b>
<b>APPROVE CONSENT ITEMS</b>	<b>Moved by Joe Heintz, seconded by James Hill, it was RESOLVED:</b>
<b>APPROVE BOARD MINUTES</b>	<b>To approve the meeting minutes from the April 15 Regular Session, April 26, May 4, May 5 and May 6 Special Sessions as accepted.</b>
<b>APPROVED PAYMENT OF MONTHLY BILLS &amp; FINANCIALS</b>	<b>To approve payment of the May 2021 bills and the April 2021 financials as presented.</b>
<b>ACCEPT STAFF RESIGNATIONS, APPOINTMENTS, TERMINATION, AND EARLY RETIREMENT</b>	<b>To approve the following resignations: 1. Brettmann, G- Director of Transportation 2. Christensen, D.- Assistant HS Football coach 3. Groepper, E.- 7<sup>th</sup> Head Boys Basketball Coach 4. Huether, S.- Assistant High School Cross Country Coach 5. Lansman, D.- Instructional Coach and High School Assistant Track Coach 6. Park, T.- West Elementary Custodian</b>

7. Reeves, J.- Director of Foodservice
8. Reeves, S.-Foodservice
9. Richard, S.- Bus Driver
10. Richard, D.- Bus Driver
11. Stargel, S.- 1<sup>st</sup> grade Teacher, West Elementary
12. Voogd, S.- High School Girls Soccer Coach
13. Whitehead, B.- Special Education Teacher, West Elementary

**To approve the following appointments:**

1. Bakken, M.- 7<sup>th</sup> grade Head Girls Basketball Coach
2. Ruddy, J.- Transportation, driver
3. 2021-22 Administrative Staff & Directors
4. 2021-22 Certified Staff
5. 2021-22 Classified Staff
6. 2021-22 Coaching Staff & Sponsors

**To Approve the Lane Advancements:**

1. Bloom, A. from BA to BA+15
2. Bollmeyer, A. from MA to MA+30
3. Daniels, A. from BA to BA+15
4. Saddler, J., from BA to BA+15
5. Newell, K. from MA+15 to MA+30
6. Nachman, L. from BA to BA+15
7. Moody, L from BA to BA+15
8. Rixner, M. from MA+15 to MA+30

**To approve Summer Band Lessons**

1. Gault, D.- 65 hours
2. Hoversten, H.- 20 hours
3. Bell, C.- 20 hours
4. Weeks, B.- 40 hours

**APPROVED ACTIVITY  
CALENDAR**

**To approve the June 2021 Activity Calendar as presented and authorize advance payment for related dues or fees.**

**APPROVE  
VENDOR/AGREEMENTS**

**To approve the following Vendor/Partnership Agreements:**

1. Ability Assist- employee assistance program
2. Bondurant-Farrar CSD-shared Middle School Counselor
3. Blackboard- website/mass notification system
4. Brockway Mechanical- Roof Bid for Intermediate Bldg
5. Central Iowa Distributing- scrubber
6. DCI Fee Structure for NP High School Parking Addition
7. DCI Fee structure for NP West Sprinkler System
8. DCI change order for Intermediate School
9. DCI change order for High School
10. E Rate First- possible funding of technology moving forward
11. In Roads- asphalt repair of 141<sup>st</sup> Ave
12. MAFCO- cement work at West (PTA and B.G budget)
13. NP Athletic Training and Conditioning Camp- 6<sup>th</sup> and 7<sup>th</sup> grade
14. OPN HS Furniture
15. Premier Furniture and Equipment
  - a. High School Picnic Tables
  - b. Middle School Furniture
16. Riser Inc.- bleacher motor replacement in MS Gym #1 (\$18,750- B/G budget)
17. SU Renewal
18. Tierney- Clever Boards (Casey's grant/MS budget/Technology

- budget)
19. UPN agreement-fiber connection among buildings including new school
  20. United Rentals-lift (cost split between Fine Arts/B.G.)
  21. Van Maanen- low voltage for Intermediate School
  22. Wagler Builders- Bus Barn roof replacement (\$31, 584- B/G budget)

Aye: Potter, Bormann, Heintz, Hill, Davis

Nay: None

## **PUBLIC COMMENTS/ COMMUNICATIONS**

Michelle Lindell, Katie Christiansen, and Sarah Clark discussed their concerns about mandatory mask wearing and forcing the COVID vaccine upon children.

## **ADMINISTRATORS REPORTS**

Written reports received from Mr. Poldberg, Mr. Richards, Mr. Allison, Mr. Miller, Mrs. Van Cleave, Mr. Blackmore, and Mr. Satre were accepted as presented.

Mr. Poldberg, High School Principal, the Seniors last day is Friday, May 21. Due to the loss of Senior Trip to Washington D.C., the seniors had various activities the month of May to commemorate their senior year. A BBQ at Big Creek, a Talent Show and Kickball Tournament, and an Iowa Cubs game were some of the highlights. Mr. Poldberg thanked the High School Teachers and Staff for persevering through a tough school year.

Mr. Richards, Middle School Principal, shared the last few weeks of school the Middle School Students will participate in different service learning days. 6<sup>th</sup> graders volunteered at Iowa Gardening for Good, 7<sup>th</sup> graders worked with Polk County Conservation at Jester Park, and 8<sup>th</sup> graders worked with Polk City Public Works. Mr. Richards thanked Tricia Slechta for her service to the district, Middle School Teachers and staff for their dedication this school year, and lastly thanked the School Nurses for doing a phenomenal job this year working with parents, students and staff.

Mr. Allison, West Elementary Principal, shared he and Mrs. Parker are excited to celebrate the end of the year in a variety of fun ways. Preschool students went to Sandpiper Park, 4<sup>th</sup> grade students participated in the track meet at the high school, all students Tk-4<sup>th</sup> grade will enjoy Spring Fling on May 21. Mr. Allison thanked Nurse Michelle for her hard work this year and the West Teachers and Staff for all the hard work they have put in to keep kids in school all year long.

Mr. Miller, Central Elementary Principal, shared 5<sup>th</sup> grade BizTown was a success. The 5<sup>th</sup> grade teaching team worked extremely hard to plan their own version of BizTown to have at Central since Junior Achievement's BizTown was canceled due to the pandemic. Jill Friestad- Tate, published author, proud resident, parent and PTA member of the District, visited with Central students about her latest book that has been published, *Messages on the Moon*. Mr. Miller thanked all Central Teachers and Staff for working hard every day all year long.

Mrs. Van Cleave, Director of Teaching and Learning shared she has been making her way around to the different buildings honoring first year teachers to the profession, along with teachers that are new to the district to the District. It has been a year to remember for everyone, but making a change to a new system during it presented a variety of challenges for all.

Mr. Satre, Director of Activities, shared Boys Track and Field and Girls Soccer teams are the 2021 Raccoon River Conference Champions. Many girls and boys track and field athletes will be competing in the State Meet May 20-22. He also thanked the coaches of all activities for doing a great job this year.

**SUPERVISOR REPORTS**

Written reports from Mrs. Carstensen, Mrs. Clark, Mr. Growdon, Ms. Hartgers, Mr. Pearson, Mr. Reeves, and Mrs. Shinn were accepted as presented.

Mrs. Carstensen, Director of Building and Grounds, shared the high school student from Mrs. Hebert's Horticulture class, Mr. Dose and Mr. Groepper's Science classes, and students on Principal's Council helped plant 12 trees, plant flowers, as well as put new mulch various places around the Alleman Campus grounds. She thanked Dr. Mart, Mr. Reeves, and Mr. Pearson for being mentors to her, as well as Shari Buehler for being a Custodian in the district for her years of service. wishes them all the best as they move on from North Polk

Mrs. Shinn, Interim Business Manager, gave her thanks to Amelia Clark and Maryann Webb for helping set up the new benefit enrollment online program. It was quite a process!

Mr. Growdon, Director of Technology, shared he is reorganizing Chromebooks. He also is making sure the graduation live link is ready to go for commencement on Sunday.

**CONSTRUCTION UPDATE**

Kelsey Johnson-Eveland, DCI Group, gave an update on the construction projects at the High School and the Intermediate building.

**LIBRARY BOOKS FOR WEEDING**

Moved by Joe Heintz, seconded by Travis Davis, it was **RESOLVED:** To approve the list of books to be weeded from the North Polk libraries.

Aye: Potter, Bormann, Heintz, Hill, Davis  
Nay: None

**NORTH POLK FOUNDATION BOARD OF DIRECTORS**

Moved by Joe Heintz, seconded by Travis Davis, it was **RESOLVED:** To approve the 2020-2021 North Polk Foundation Board of Directors.

Aye: Potter, Bormann, Heintz, Hill, Davis  
Nay: None

**SALE OF EQUIPMENT**

Moved by Joe Heintz, seconded by Travis Davis, it was **RESOLVED:** To approve the disposal of a double stack convection oven from the food service department.

Aye: Potter, Bormann, Heintz, Hill, Davis  
Nay: None

**CLASS OF 2021 GRADUATES**

Moved by Joe Heintz, seconded by Travis Davis, it was **RESOLVED:** To approve the North Polk High School Class of 2021 Graduate list.

Aye: Potter, Bormann, Heintz, Hill, Davis  
Nay: None

**2021-22 AGREEMENT WITH  
NORTH POLK EDUCATION  
ASSOCIATION**

Moved by Joe Heintz, seconded by Keith Bormann, it was **RESOLVED:**  
To approve the agreement with the North Polk Education Association.

Aye: Potter, Bormann, Heintz, Hill, Davis  
Nay: None

**SET DATE, TIME AND  
PLACE FOR PUBLIC  
HEARING ON  
EXPENDITURES FOR THE  
FLEXIBILITY ACCOUNT**

Moved by Keith Bormann, seconded by Joe Heintz, it was **RESOLVED:**  
To approve a public hearing on the expenditures for the Flexibility  
Account for Thursday, June 17, 2021 at 6pm in the North Polk  
Administration Board Room, Alleman, Iowa.

Aye: Potter, Bormann, Heintz, Hill, Davis  
Nay: None

**OLD BUSINESS- COVID 19**

The Board members discussed the recent bill signed into law by Governor  
Reynolds.

**SET DATE TIME AND  
PLACE FOR PUBLIC  
HEARING ON THE  
AMENDMENT FOR THE  
FY21 BUDGET**

Moved by Keith Bormann, seconded by Joe Heintz, it was **RESOLVED:**  
To approve a public hearing on an Amendment to the Budget for FY 2021  
for Thursday, June 17, 2021 at 6pm in the North Polk Administration  
Board Room, Alleman, Iowa.

Aye: Potter, Bormann, Heintz, Hill, Davis  
Nay: None

**EXEMPT SESSION- IOWA  
CODE SECTION 20.17(3)  
NEGOTIATIONS**

Moved by Joe Heinz, seconded by Keith Bormann, it was **RESOLVED:**  
To move into exempt session at 7:13 p.m. for the purpose of discussing  
negotiation strategy pursuant to Iowa Code 20.17 (3).

Aye: Potter, Bormann, Heintz, Hill, Davis  
Nay: None

Moved by Joe Heintz, seconded by Travis Davis, it was **RESOLVED:**  
To return to open session at 7:32 p.m.

Aye: Potter, Bormann, Heintz, Hill, Davis  
Nay: None

**APPROVAL OF  
ADMINISTRATOR  
DIRECTOR AND  
CLASSIFIED  
COMPENSATION  
PACKAGE**

Moved by Joe Heintz, seconded by Travis Davis, it was **RESOLVED:**  
To Approve a 4.42% total package for Administrators, Directors, and  
Classified Staff with insurance; adding 2 lead custodian positions  
compensated at \$2 per hour in addition to present salary; and adding to the  
classified handbook 4 weeks of vacation upon achieving 10 years of service  
to the Dsistrict if eligible for such benefit. Classified, non-insurance  
employees will be approved at a later date.

Aye: Potter, Bormann, Heintz, Hill, Davis  
Nay: None

**CLOSED SESSION  
PURSUANT TO IOWA  
CODE SECTION 21.5(1)(a)  
AND 21.5(1)(i)**

Moved by Joe Heintz, seconded by Keith Bormann, it was **RESOLVED:**  
To move into Closed Session pursuant to Iowa Code Section 21.5(1)(a) and  
21.5(1)(i) To evaluate the professional competency of an individual whose  
appointment, hiring, performance, or discharge is being considered when  
necessary to prevent needless and irreparable injury to the individual's  
reputation and that individual requests a closed session at 7:40 p.m.

**Aye: Potter, Bormann, Heintz, Hill, Davis**  
**Nay: None**

Moved by Joe Heintz, seconded by Keith Bormann, it was **RESOLVED:**  
To move out of Closed Session pursuant to Iowa Code Section 21.5(1)(a)  
and 21.5(1)(i) To evaluate the professional competency of an individual  
whose appointment, hiring, performance, or discharge is being considered  
when necessary to prevent needless and irreparable injury to the  
individual's reputation and that individual requests a closed session at 7:43  
p.m.

**Aye: Potter, Bormann, Heintz, Hill, Davis**  
**Nay: None**

**APPROVE  
SUPERINTENDENT  
CONTRACT**

Moved by Joe Heintz, seconded by Keith Bormann, it was **RESOLVED:**  
To approve Superintendent Michael Kline's contract and compensation  
package.

**Aye: Potter, Bormann, Heintz, Hill, Davis**  
**Nay: None**

**BOARD MEMBER PUBLIC  
STATEMENTS**

President Potter stated he is proud of our District and how Administrators,  
Teachers, and Staff consistently put students first this year. Throughout  
the whole year the Board strived to do what is best for students.

Board Members thanked the retiring staff members and those leaving the  
District.

**ADJOURNMENT**

Moved by Joe Heintz, seconded by James Hill, it was **RESOLVED:**  
The meeting was adjourned by President Potter at 7:47 p.m.

**Aye: Potter, Bormann, Heintz, Hill, Davis**  
**Nay: None**

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**Dave Potter, President**  
**North Polk Community School District**

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**Sarah Aspengren, Board Secretary**  
**North Polk Community School District**

It is the policy of the North Polk Community School District not to illegally discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices.