

REGULAR BOARD MEETING

**North Polk Community School District
Regular Board Meeting, Thursday, October 18, 2018, at 6:00 p.m.**

BOARD MEMBERS PRESENT

**Joe Heintz, President presiding
Keith Bormann
James Hill
Diane Lackore, arrived at 6:04 p.m.**

SUPERVISORS PRESENT

**Dan Mart, Superintendent
Lisa Lehms, Board Secretary
Cynthia Phillips, High School Principal
Jon Richards, Middle School Principal
Morgan Miller, Central Elementary Principal
Ann Mills, West Elementary Principal
Maranda Van Cleave, Director of Teaching and Learning
Mary Jane Stites, Director of Special Programs
Rob Sinclair, Director of Activities
Randy Carroll, Director of Buildings and Grounds
Scott Growdon, Director of Technology
Jeff Reeves, Director of Foodservice
Mike Pearson, Director of Transportation**

VISITORS

Nancy Ludwig, Jaclyn Brees

CALL TO ORDER

The meeting was called to order by President Heintz at 6:00 p.m.

ADOPTION OF MEETING AGENDA

**Moved by Keith Bormann, seconded by James Hill, it was RESOLVED:
To approve the agenda as presented.**

**Aye: Heintz, Bormann, Hill
Nay: None**

APPROVE BOARD MINUTES

**Moved by Keith Bormann, seconded by James Hill, it was RESOLVED:
To approve the minutes of the September 20, 2018 regular board meeting, the October 10, 2018 work session and October 10, 2018 special board meeting as presented.**

APPROVE PAYMENT OF MONTHLY BILLS & FINANCIALS

To approve payment of the October 2018 bills and the September financials as presented.

ACCEPT STAFF RESIGNATIONS/APPROVE STAFF APPOINTMENTS

To approve the following resignations:
**1. Jeff Anker – Head Varsity Coach Girls Soccer
2. Matt Overton – Assistant Varsity Girls Track Coach
3. Joe Waithanji - .5 FTE Assistant Varsity Girls Soccer Coach**

To approve the following appointments:
**1. Melody Chambers – Foodservice
2. Tyler Harper – HS Musical Director
3. Melissa Johnston – West Special Education Paraeducator
4. Jessica Lavicky – HS Special Education Associate
5. Susan Lombard – Foodservice
6. Emily Nalevanko – Central Special Education Paraeducator**

7. **Kimberly Richards – Central Special Education Paraeducator**
8. **Kate Rutledge – HS Basketball Cheer Volunteer Sponsor**
9. **Erika Schoenberg – Foodservice**
10. **Kate Brileigh-Sears – HS Basketball Cheer Sponsor, HS Wrestling Cheer Sponsor**
11. **Amy Smock – Foodservice**

**APPROVE NOVEMBER
ACTIVITIES CALENDAR**

To approve the November activities calendar as presented and authorize advance payment for related dues or fees.

**APPROVE
VENDOR/PARTNERSHIP
AGREEMENTS**

To approve the following vendor/partnership agreements:

1. **American Fence Company – repairs to outdoor facility fence and fence around Central Elementary (\$5,212.00)**
2. **Blackboard – updated website and training (\$10,200.00 SAVE funds)**
3. **Ethos**
 - a. **PR8 - MS Cafeteria Wall Protection (\$845.00)**
 - b. **PR61 – West Lower Grade at Pond & Tree Demo (\$3,062.00)**
 - c. **PR66 – West Fire Rated Soffit (\$344.00)**
 - d. **PR71 – West Restroom Floor Drains (\$3,331.00)**
4. **GTG – lowering of data box on bus barn project (\$883.58)**
5. **Iowa International Center – translation services**
6. **MAFCO**
 - a. **Tiling on west side of old football field (\$4,850.00)**
 - b. **Sidewalk on north side of High School (\$14,640.00)**
 - c. **Sidewalk at bus barn (\$2,100.00)**
 - d. **Roadstone for parking lot west of Middle School (\$2,800.00)**
 - e. **Retaining wall and new concrete by 4th grade wing @ West Elementary (\$7,100.00)**
7. **Medical Enterprises, Inc. – required drug/alcohol testing for bus drivers**
8. **Total Quality – snow removal (\$55,000.00)**
9. **Worlds of Fun Agreement (8th grade band & vocal trip)**

Aye: Heintz, Bormann, Hill, Lackore

Nay: None

PUBLIC COMMENTS

Mrs. Ludwig shared about North Polk Special Education program and transitioning students into real world situations and help to match up students with different career options. They are using Future Ready Iowa to help students to write resumes and how to ask people to be references.

SUPERVISOR'S REPORTS

Written reports from Phillips, Richards, Miller, Mills, Van Cleave, Stites, Sinclair, Carroll, Growdon, Reeves and Pearson were accepted as presented.

Mrs. Phillips, High School Principal, shared about hosting Family Engagement Night. The theme this year is how to be a well-balanced student. Another group of teachers will be attending another PLC conference. After this conference, about two-thirds of our teachers will have attended.

Mr. Richards, Middle School Principal, shared about Middle School Student Council getting more leadership learning. They attended a session at Iowa State University how the process works. Our students were able to write a proclamation to help St. Judes. The Middle School parent group is providing

Mr. Miller, Central Elementary Principal, shared about sending five teachers to the PLC conference. Also talked about how they are using PLC during Cluster time. The PTA is holding a Trunk-Or-Treat next week.

Mrs. Mills, West Elementary Principal, shared about the positive experience of two student teachers had during their time at West Elementary. There will be some additional student teachers coming next semester.

Mrs. Van Cleave, Director of Teaching & Learning, shared about Cognitive Coaching and DLT. Has been having lunch & learn sessions with coaches and data collection. Also shared about new testing processes.

Mrs. Stites, Director of Special Programs, shared about meeting with all of the special program areas and talked about Para Educator training that took place this week.

Mr. Sinclair, Activities Director, shared about fall sports seasons finishing up. Working on setting up additional games schedules for the MS split season. The MS has many student athletes participating this year. There are 41 boys out for 7th grade basketball.

Mr. Carroll, Director of Building & Grounds, shared about water tower painting proposals.

Mr. Growdon, Director of Technology, shared about the projector project and getting screens hung, updating RiseVision software and in early stages of migrating website to Blackboard, and upgrading software and replacing servers.

**APPROVE EARLY
GRADUATION REQUESTS**

Moved by Diane Lackore, seconded by James Hill, it was RESOLVED:

To approve early graduation requests from four students.

**Aye: Heintz, Bormann, Hill, Lackore
Nay: None**

**APPROVE SBRC REQUEST
FOR ALLOWABLE GROWTH
ELL DEFICIT**

Moved by Diane Lackore, seconded by Keith Bormann, it was RESOLVED:

To approve SBRC request for Allowable Growth for FY 18 ELL Deficit \$10,706.14.

**Aye: Heintz, Bormann, Hill, Lackore
Nay: None**

BOARD POLICY UPDATES

Moved by Keith Bormann, seconded by Diane Lackore, it was RESOLVED:

To approve the first reading of the following Board Policies:

- 1. 502.3 Student Expression**
- 2. 604.6 Instruction at a Post-Secondary Institution**
- 3. 712 Technology and Data Security**
- 4. 712R1 Security Requirements of Third-Party Vendors Regulation**
- 5. 804.2 District Emergency Operations Plans**

To approve to delete the following Board Policy:

1. 804.3 Bomb Threats

Aye: Heintz, Bormann, Hill, Lackore

Nay: None

APPROVE DISPOSAL OF EQUIPMENT

Moved by Diane Lackore, seconded by James Hill, it was RESOLVED:

To approve the disposal of old band uniform cart.

Aye: Heintz, Bormann, Hill, Lackore

Nay: None

SET WORK SESSION DATE/TIME

Moved by Diane Lackore, seconded by Keith Bormann, it was RESOLVED:

To approve to hold next Work Session to continue working on board goals Monday, November 12, 2018 at 6:00 p.m. at North Polk District Administration Board Room.

Aye: Heintz, Bormann, Hill, Lackore

Nay: None

COMMENTS

Superintendent – shared the results of certified enrollment report filed on October 15, 2018.

Business Manager – shared about Fall BEDS staff reporting completed and the business office is in the rotation for getting new computers.

Board of Directors – None

ADJOURNMENT

Moved by Diane Lackore, seconded by Keith Bormann, it was RESOLVED:

To adjourn the meeting at 7:55 p.m.

Aye: Heintz, Bormann, Hill, Lackore

Nay: None

Joe Heintz, President
North Polk Community School District

Lisa Lehms, Board Secretary
North Polk Community School District

It is the policy of the North Polk Community School District not to illegally discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices.