

REGULAR BOARD MEETING

**North Polk Community School District
Organizational and Regular Board Meeting, Thursday, September 20, 2018, at 6:02 p.m.**

BOARD MEMBERS PRESENT

**Joe Heintz
Dave Potter
Keith Bormann
James Hill
Diane Lackore**

SUPERVISORS PRESENT

**Dan Mart, Superintendent
Lisa Lehms, Board Secretary
Cynthia Phillips, High School Principal
Jon Richards, Middle School Principal
Maranda Van Cleave, Director of Teaching and Learning
Mary Jane Stites, Director of Special Programs
Randy Carroll, Director of Buildings and Grounds
Mike Pearson, Director of Transportation**

VISITORS

David Johnson, Scott Growdon, Tia Stubbs, Lindsey Ocheltree

CALL TO ORDER

The meeting was called to order by Board Secretary Lehms at 6:02 p.m.

ADOPTION OF MEETING AGENDA

Moved by Diane Lackore, seconded by Joe Heintz, it was RESOLVED:

To approve the agenda as presented.

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

ELECTION OF PRESIDENT

Secretary Lehms called for nominations for Board President.

Moved by Keith Bormann, seconded by James Hill, it was RESOLVED:

To nominate Joe Heintz as Board President.

Moved by Diane Lackore, seconded by Dave Potter, it was RESOLVED:

That nominations ceased.

The secretary called for the vote. The vote was:

Aye: Potter, Bormann, Hill, Lackore

Abstain: Heintz

Nay: None

The oath of office was administered to Board President Joe Heintz.

ELECTION OF VICE PRESIDENT

President Heintz called for nominations for Board Vice President.

Moved by Diane Lackore, seconded by James Hill, it was RESOLVED:

To nominate Dave Potter as Board Vice President.

Moved by Keith Bormann, seconded by James Hill, it was RESOLVED:

That nominations ceased.

The president called for the vote. The vote was:

Aye: Heintz, Bormann, Hill, Lackore

Abstain: Potter

Nay: None

The oath of office was administered to Vice President Dave Potter.

Moved by Diane Lackore, seconded by Keith Bormann, it was RESOLVED:

**APPOINT BOARD
SECRETARY**

To appoint Lisa Lehms as the Board Secretary for the 2018-19 fiscal year.

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

The oath of office was administered to Board Secretary Lisa Lehms.

APPOINT 2018-19 PAYROLL

Moved by Dave Potter, seconded by James Hill, it was RESOLVED:

To appoint Gail Osborn as the payroll official for the 2018-19 fiscal year.

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

SET 2017-18 MEETING DATES

Consideration as to the time and the place of board meetings was discussed.

Moved by Diane Lackore, seconded by Keith Bormann, it was RESOLVED:

To set dates for the 2018-19 Regular Board Meetings per Board Policy 210.2 as follows: October 18, November 15, December 20, January 17, February 21, March 26, April 18, May 16 and June 20. All meetings will begin at 6:00 p.m. in the Board Room, District Administration Office.

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

PUBLIC COMMENTS

None

SUPERVISOR REPORTS

Written reports from Phillips, Richards, Miller, Mills, Van Cleave, Stites, Sinclair, Carroll, Reeves, Pearson, Officer Blaylock, and Hartgers were accepted as presented.

Mrs. Phillips, High School Principal, shared about counselors & principal are having individual meetings with freshman and working on ACT prep courses and Central Campus informational meeting.

Mr. Richards, Middle School Principal, shared about finished up MAP testing, talked about service learning and thanked Mr. Sinclair for adding additional games and meets for Middle School sports.

Mrs. Van Cleave, Director of Teaching & Learning, shared about state reporting, curriculum meetings, and new upcoming testing.

Mrs. Stites, Director of Special Programs, shared about getting started at both North Polk and Ballard.

Mr. Carroll, Director of Building & Grounds, shared about working on punch lists to get Bus Barn project finished up, and finishing up grounds work around Middle School.

Mr. Pearson, Director of Transportation, discussed vehicles sizes for different activities.

Mr. Johnson, Technology Consultant, shared about filling the final gaps getting school started, getting new projectors hung and wired, the district has three years to figure out new phone system. Mr. Growdon is working with Mrs. Phillips on transition for HS Chorus and Technology.

**TO ACCEPT RESIGNATIONS/
APPOINTMENTS**

Moved by Diane Lackore, seconded by Dave Potter, it was RESOLVED:

To accept the following resignations:

- 1. Yamile Diaz, Foodservice**
- 2. Scott Growdon, HS Chorus Teacher & Musical Director**
- 3. Chris O'Donnell, Transportation**

To accept the following appointments:

- 1. Barb Aspergren – Foodservice**
- 2. Jessica Bolar – Central Special Education Associate**
- 3. Alex Bollmeyer – MS Football**
- 4. Scott Growdon – Director of Technology**
- 5. Leah Lowe – Central Special Education Associate**
- 6. Mariclana Melora – Foodservice**
- 7. Stacy Stidolph – West Special Education Associate**

**APPROVE LANE
ADVANCEMENTS**

To approve lane advancements:

- 1. Clint Albertsen – BA/BS+30**
- 2. Maria Cooper – MA/MS+15**
- 3. Carissa Dopheide – MA/MS**
- 4. Michael Furlong – MA/MS**
- 5. Drew Hemesath – BA/BS+15**
- 6. Ericka Heuermann – BA/BS+30**
- 7. Elizabeth Huether – MA/MS**
- 8. Mark Jungmann – MA/MS+60**
- 9. Kim Kult – MA/MS+45**
- 10. Kelly Lindemeier – MA/MS+15**
- 11. Judith Morgan – MA/MS**
- 12. Kari Olsen – MA/MS+30**
- 13. Emily Young – MA/MS+30**
- 14. Benjamin Zisis – BA/BS+30**

**APPROVE OCTOBER
ACTIVITIES CALENDAR**

To approve October activities calendar.

**APPROVE
VENDOR/PARTNERSHIP
AGREEMENTS**

To approve the following vendor/partnership agreements:

1. **Bondurant-Farrar CSD, Counselor sharing**
2. **ETHOS – substantial completion**
3. **GTF – bus barn change order**
4. **Iowa STEM up grant**
5. **North Polk Fine Arts Booster Club trailer donation**
6. **Rubicon Atlas – curriculum mapping software**
7. **WD Door – replace old roll up door in kitchen to meet fire code**
8. **Woodward Academy**

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

**APPOINT 2018-19 LEGAL
COUNSEL**

Moved by Diane Lackore, seconded by Dave Potter, it was RESOLVED:

To appoint Ahlers & Cooney, P.C., Attorneys at Law as legal counsel for the 2018-19 fiscal year.

Aye: Heintz, Potter, Bormann, Hill, Lackore

Moved by Keith Bormann, seconded by James Hill, it was RESOLVED:

**DESIGNATE BANK
DEPOSITORIES, ESTABLISH
LIMITS, AND CHECK
SIGNATURE AUTHORITY**

To designate depositories for the 2018-19 fiscal year and approve check signature authorization as follows:

1. **Luana Savings Bank, depository limit of \$16,000,000.00 with payroll exposure limit set as \$850,000.00 and Iowa School Joint Investment Trust depository limit of \$50,000.00.**
2. **Check signature authorization – President Joe Heintz, Vice President Dave Potter, and Board Secretary Lisa Lehms.**

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

**DESIGNATE OFFICIAL
SOURCE FOR LEGAL
PUBLICATION**

Moved by Diane Lackore, seconded by Keith Bormann, it was RESOLVED:

To designate Tri-County Times as official newspaper for legal publications.

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

Moved by Diane Lackore, seconded by Dave Potter, it was RESOLVED:

**APPOINT 2018-19 BOARD
COMMITTEE MEMBERS**

To appoint board committee member as follows:

1. **Examine monthly board bills – Dave Potter**
2. **Audit – Keith Bormann**
3. **Negotiations – Joe Heintz & James Hill**
4. **IASB Delegate – Joe Heintz**
5. **Foundation – rotational basis**

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

**APPROVE SBRC REQUEST
FOR ALLOWABLE GROWTH –
FY 2018 SPECIAL EDUCATION
DEFICIT**

Moved by Keith Bormann, seconded by James Hill, it was **RESOLVED:**

To approve the District's request to the School Budget Review Committee for the allowable growth in the amount of \$372,860.69 for the fiscal year 2018 special education deficit.

Aye: Heintz, Potter, Bormann, Hill, Lackore
Nay: None

**APPROVE OVERNIGHT TRIP
REQUESTS**

Moved by Diane Lackore, seconded by Dave Potter, it was **RESOLVED:**

To approve overnight trip request for the National FFA Convention in Indianapolis, IN, October 23-27, 2018 (7 students attending).

Aye: Heintz, Potter, Bormann, Hill, Lackore
Nay: None

Moved by James Hill, seconded by Dave Potter, it was **RESOLVED:**

To approve 8th grade band and choir trip to Kansas City, MO.

Aye: Heintz, Potter, Bormann, Hill, Lackore
Nay: None

**TRANSFER OF FUNDS CLASS
OF 2018**

Moved by Diane Lackore, seconded by Dave Potter, it was **RESOLVED:**

To transfer remaining Class of 2018 funds (\$6,389.52) to Class of 2019 for senior trip use as requested by 2018 senior class leadership.

Aye: Heintz, Potter, Bormann, Hill, Lackore
Nay: None

DISPOSAL OF EQUIPMENT

Moved by Dave Potter, seconded by Diane Lackore, it was **RESOLVED:**

To approve the disposal of old pitching machine.

Aye: Heintz, Potter, Bormann, Hill, Lackore
Nay: None

**APPROVE JOINING
RACCOON RIVER
CONFERENCE 2020-2021**

Moved by Dave Potter, seconded by Diane Lackore, it was **RESOLVED:**

To approve joining the Raccoon River Conference beginning with the 2020-2021 school year.

Aye: Heintz, Potter, Bormann, Hill, Lackore
Nay: None

COMMENTS

Superintendent – None

Business Manager – Shared about audit, CAR, SES & Transportation Reports.

Board of Directors – Keith Bormann shared about attending Polk City planning & zoning meeting. The board of directors discussed topics for the upcoming Work Session and Special Board meeting on Wednesday, October 10, 2018, at 6:00 p.m. at West Elementary Conference Room.

ADJOURNMENT

Moved by Diane Lackore, seconded by Dave Potter, it was RESOLVED:

To adjourn the meeting at 7:38 p.m.

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

Joe Heintz, President
North Polk Community School District

Lisa Lehms, Board Secretary
North Polk Community School District

It is the policy of the North Polk Community School District not to illegally discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices.