

**REGULAR BOARD MEETING**

**North Polk Community School District  
Regular Board Meeting, Thursday, August 16, 2018, immediately following work session**

**BOARD MEMBERS PRESENT**

**Joe Heintz, President presiding  
Dave Potter  
Keith Bormann  
James Hill  
Diane Lackore**

**SUPERVISORS PRESENT**

**Dan Mart, Superintendent  
Lisa Lehms, Board Secretary  
Cynthia Phillips, High School Principal  
Jon Richards, Middle School Principal  
Morgan Miller, Central Elementary Principal  
Ann Mills, West Elementary Principal  
Maranda Van Cleave, Director of Teaching and Learning  
Mary Jane Stites, Director of Special Programs  
Randy Carroll, Director of Buildings and Grounds  
Mike Pearson, Director of Transportation**

**VISITORS**

**David Johnson, Michelle Bakken, Melissa Craighton, Mary Schmelzer**

**CALL TO ORDER**

**The meeting was called to order by President Heintz at 6:32 p.m.**

**ADOPTION OF MEETING AGENDA**

**Moved by Dave Potter, seconded by Diane Lackore, it was RESOLVED:  
To approve the agenda as presented.**

**Aye: Heintz, Potter, Bormann, Hill, Lackore  
Nay: None**

**APPROVE BOARD MINUTES**

**Moved by Dave Potter, seconded by Diane Lackore, it was RESOLVED:  
To approve the minutes of the July 19, 2018 regular board meeting, the August 1, 2018 work session and August 1, 2018 special board meeting as presented.**

**APPROVE PAYMENT OF MONTHLY BILLS & FINANCIALS**

**To approve payment of the August 2018 bills and the July financials as presented.**

**ACCEPT STAFF RESIGNATIONS/APPROVE STAFF APPOINTMENTS**

**To approve the following resignations:**  
**1. Ryan Gray – MS Football  
2. Deena Leonard – At Risk Counselor  
3. April McCloud – West Special Education Associate**

**To approve the following appointments:**  
**1. David Barr – Assistant Marching Band  
2. Sara Figgins – HS Nurse Associate  
3. Stephanie Franklin – West Special Education Associate  
4. Carrie Pearson – HS Special Education Associate  
5. Juliana Rasmussen – MS Special Education Associate**

**APPROVE SEPTEMBER**

**ACTIVITIES CALENDAR**

To approve the September activities calendar as presented.

**APPROVE  
VENDOR/PARTNERSHIP  
AGREEMENTS**

To approve the following vendor/partnership agreements except Item 12:

1. Access Systems – Government Entities Addendum
2. Ankeny CSD
  - a. Ag Agreement
  - b. ORBIS
3. Apple – iPads for Central Elementary (\$8,820.00 Central line item budget)
4. Beautiful Beginnings Preschool
5. Bondurant-Farrar CSD – sharing Communications Director
6. Child Serv – Specialized nursing services for student
7. City of Polk City – Ambulance service for home varsity football games
8. Edmentum – credit recovery/course completion software for MS & HS (Dropout Prevention Funds)
9. ETS – Chromebooks for Central Elementary (\$9,701.25 Central line item budget)
10. Midwest Computer Products – Miscellaneous products/service to complete technology projects (\$30,895.31 technology budget)
11. RSP – Enrollment analysis (\$17,000.00)

**APPROVE OPEN  
ENROLLMENT**

To approve open enrollment application for C. Swigart, Kindergarten student with a 2<sup>nd</sup> grade sibling.

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

**PUBLIC COMMENTS**

None

**SUPERVISOR'S REPORTS**

Written reports from Phillips, Richards, Miller, Mills, Van Cleave, Stites, Sinclair, Carroll, Reeves and Pearson were accepted as presented.

Mrs. Phillips, High School Principal, shared about Professional Learning Communities, coaching cycles with Cognitive Coaching and teachers sharing classroom space.

Mr. Richards, Middle School Principal, shared about the updated MS facility getting ready for school to start. Extended thanks to all of the personnel that has helped to get ready for the new school year.

Mr. Miller, Central Elementary Principal, shared about projectors are mounted in most classrooms now. Also thanked district personnel for all hard work during summer.

Mrs. Mills, West Elementary Principal, shared about English/Language Arts priorities and Math priorities for daily instruction and discussed PLC framework.

Mrs. Van Cleave, Director of Teaching & Learning, shared about getting started and meeting teachers and TLC plan. Also shared about new testing that will replace Iowa Assessments.

**Mrs. Stites, Director of Special Programs, shared about meeting with all of the principals and outside resources. Talked about schedule with shared time between North Polk and Ballard.**

**Mr. Carroll, Director of Building & Grounds, shared about setting up fobs for students passing between buildings, discussed the final items left to be completed on remodel projects at Middle School and West Elementary. Also shared about progress on Bus Barn project.**

**Mr. Pearson, Director of Transportation, shared about all full-time drivers have finished training.**

**Mr. Johnson, Technology Consultant, shared about updates with technology infrastructure and the status of items for first day of school.**

**CATASTROPHIC INSURANCE**

**Catastrophic Insurance – informational item (IHSAA no longer carrying this insurance for the districts.**

**EXTENSION OF COLLECTIVE BARGAINING AGREEMENT**

**Moved by Keith Bormann, seconded by Diane Lackore, it was RESOLVED:**

**To take no action on extending the Collective Bargaining Agreement with the NPEA until further review. The Board of Directors plan to hold a Special Board meeting on Wednesday, September 5, 2018.**

**Aye: Heintz, Potter, Bormann, Hill, Lackore  
Nay: None**

**APPROVE HANDBOOKS**

**Moved by Keith Bormann, seconded by Diane Lackore, it was RESOLVED:**

**To approve Elementary, Middle School, High School, Classified Employee handbooks as presented and approve the Activities handbook as modified by the Board of Directors.**

**Aye: Heintz, Potter, Bormann, Hill, Lackore  
Nay: None**

**COMMENTS**

**Superintendent – None**

**Business Manager – None**

**Board of Directors – None**

**EXEMPT SESSION**

**Entered into Exempt Session at 8:54 p.m.  
Returned from Exempt Session at 9:53 p.m.**

**ADJOURNMENT**

**Moved by Dave Potter, seconded by Keith Bormann, it was RESOLVED:**

**To adjourn the meeting at 9:54 p.m.**

**Aye: Heintz, Potter, Bormann, Hill, Lackore  
Nay: None**

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**Joe Heintz, President**  
**North Polk Community School District**

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**Lisa Lehms, Board Secretary**  
**North Polk Community School District**

**It is the policy of the North Polk Community School District not to illegally discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices.**