

REGULAR BOARD MEETING

**North Polk Community School District
Regular Board Meeting, Thursday, July 19, 2018, 6:00 p.m.**

BOARD MEMBERS PRESENT

**Joe Heintz, President presiding
Dave Potter
Keith Bormann
James Hill
Diane Lackore**

SUPERVISORS PRESENT

**Dan Mart, Superintendent
Lisa Lehms, Board Secretary
Randy Carroll, Director of Buildings and Grounds**

VISITORS

None

CALL TO ORDER

The meeting was called to order by President Heintz at 6:00 p.m.

ADOPTION OF MEETING AGENDA

**Moved by Dave Potter, seconded by Diane Lackore, it was RESOLVED:
To approve the agenda as presented.**

**Aye: Heintz, Potter, Bormann, Hill, Lackore
Nay: None**

APPROVE BOARD MINUTES

**Moved by Diane Lackore, seconded by James Hill, it was RESOLVED:
To approve the minutes of the June 21, 2018 regular board meeting as presented.**

APPROVE PAYMENT OF MONTHLY BILLS & FINANCIALS

To approve payment of the July 2018 bills and the June financials as presented.

ACCEPT STAFF RESIGNATIONS/APPROVE STAFF APPOINTMENTS

To approve the following resignations:
1. Tim Bartleman – HS Boys Track (volunteer)
2. Ariel Palmer – Winter Cheer Sponsor
3. Lori Vande Krol – HS Special Education Associate

To approve the following appointments:
1. Lee Bird – MS Girls Track
2. Veronica Briley – West & Central Special Education Teacher
3. Paul Carstensen – Grounds Keeper/Custodian
4. Ryan Eberly – MS Cross Country
5. Bill Ehlichman – 7th grade Girls Basketball
6. Melanie Hill – West BLT
7. Denise Meredith – Central BLT
8. Mark Muehlenthaler – HS Study Hall Supervisor
9. Lindsey Ocheltree – Central Special Education Associate
10. Dawn Reynolds – Night Custodian
11. Ben Zizis – HS Assistant Boys Track (volunteer)

APPROVE ADMINISTRATOR VACATION DAYS PAYOUT

To approve Administrator vacation days to be paid out up to 5 days commencing 2017-18 and place into 2018-19 contracts.

**APPROVE SUPERINTENDENT
CONTRACT COMPENSATION
PACKAGE**

To approve Superintendent contract and compensation package.

**APPROVE AUGUST
ACTIVITIES CALENDAR**

To approve the August activities calendar as presented.

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

**APPROVE
VENDOR/PARTNERSHIP
AGREEMENTS**

To approve the following vendor/partnership agreements except Item 12:

1. Ballard – Director of Special Programs (North Polk 60%/Ballard 40%)
2. EFR – Student Assistance Program (At Risk Funds \$2.50/student)
3. EMC – Property Insurance Renewal (Management Fund \$197,610.50/Capital Projects Fund \$5468.00)
4. Follett – Miscellaneous MS/HS texts (Curriculum Budget \$22,363.87)
5. GTG – Change Order #1 Bus Barn Project (\$1,559.25)
6. Landscape By Design – landscaping west side of high school (Building/Grounds Budget \$6,914.40)
7. Pearson – Math & Science textbooks (Curriculum Budget \$13,341.56)
8. Pearson – New AP Chemistry Course text (Curriculum Budget \$5,414.27)
9. RSP – Demographic Study (General Fund \$17,000.00)
10. Storey-Kenworthy (Central Elementary Furniture \$6,744.63)
11. ShopSabre – Plasma CNC table (Carl Perkins Consortium Funding \$17,395.00)
12. SU Insurance Renewal (\$109,638.00) – Board did not approve renewal

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

PUBLIC COMMENTS

None

SUPERVISOR'S REPORTS

Written reports from Phillips, Richards, Miller, Mills, Van Cleave, Stites, Sinclair, Carroll, and Pearson were accepted as presented.

Mr. Carroll, Director of Building & Grounds, shared about Middle School, West Elementary and Bus Barn construction updates.

**APPROVE TO DESIGNATE
SUPERINTENDENT TO
APPROVE CONTRACTS AND
AGREEMENTS**

Moved by Diane Lackore, seconded by Dave Potter, it was **RESOLVED:**

To approve to designate Superintendent to approve the following contracts and agreements.

1. Special Education Contracts
2. Student Teaching/Practicum Agreements
3. Contracts relating to the senior class trip, DJ services and Jr/Sr Prom
4. Curricular orders due to the additional class sections or increase course enrollment that exceed \$5,000.00

5. Gold Assessments for Preschool

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

**APPROVE MANDATORY
PROGRAM REPORTERS**

Moved by Dave Potter, seconded by Diane Lackore, it was RESOLVED:

To approve Mandatory Program Reporters as follows:

- 1. Civil Rights Coordinator (Equity, Title IX, Title VI, and Title II) –
Mary Jane Stites**
- 2. Homeless & Migrant Coordinator – Mary Jane Stites**
- 3. Level I Investigator – Maranda Van Cleave; alternate – Morgan
Miller**
- 4. Level II Investigator – Kathy Collins**

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

**APPROVE EVALUATION
HANDBOOK**

Moved by Keith Bormann, seconded by Diane Lackore, it was RESOLVED:

To approve the Teacher Evaluation Handbook. A committee of NPEA members and administrators met throughout the year to revise the evaluation procedures in the Master Contract. The new handbook replaces that particular section in the Master Contract.

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

President Joe Heintz exited at 7:00 p.m. Vice President Dave Potter presided.

**REVIEWED LEGISLATIVE
PRIORITIES**

Moved by Diane Lackore, seconded by James Hill, it was RESOLVED:

The Board of Directors reviewed twenty-seven Legislative Priorities as directed by IASB. The Board of Directors established four top priorities for North Polk; Research-based Initiatives, Mental Health, Market-Competitive Wages, and SAVE.

Aye: Potter, Bormann, Hill, Lackore

Nay: None

COMMENTS

Superintendent – Shared about ALICE training.

Business Manager – Updated board on fiscal year end process and auditors have been in for their preliminary visit.

Board of Directors – Continued discussions on setting up additional work sessions.

ADJOURNMENT

Moved by Diane Lackore, seconded by Keith Bormann, it was RESOLVED:

To adjourn the meeting at 7:35 p.m.

Aye: Potter, Bormann, Hill, Lackore

Nay: None

Joe Heintz, President
North Polk Community School District

Lisa Lehms, Board Secretary
North Polk Community School District

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