

REGULAR BOARD MEETING

**North Polk Community School District
Regular Board Meeting, Thursday, December 20, 2018, at 6:00 p.m.**

BOARD MEMBERS PRESENT

**Joe Heintz, President presiding
Dave Potter
Keith Bormann
James Hill
Diane Lackore, arrived at 6:03 p.m.**

SUPERVISORS PRESENT

**Dan Mart, Superintendent
Lisa Lehms, Board Secretary
Jon Richards, Middle School Principal
Morgan Miller, Central Elementary Principal
Ann Mills, West Elementary Principal
Maranda Van Cleave, Director of Teaching and Learning
Mary Jane Stites, Director of Special Programs
Rob Sinclair, Director of Activities
Scott Growdon, Director of Technology
Jeff Reeves, Director of Foodservice**

VISITORS

Gary Sinclair

CALL TO ORDER

The meeting was called to order by President Heintz at 6:01 p.m.

ADOPTION OF MEETING AGENDA

Moved by Dave Potter, seconded by Keith Bormann, it was RESOLVED:

To approve the agenda as presented.

**Aye: Heintz, Potter, Bormann, Hill, Lackore
Nay: None**

APPROVE BOARD MINUTES

Moved by Dave Potter, seconded by Keith Bormann, it was RESOLVED:

To approve the minutes of the November 12, 2018 work session, November 15, 2018 regular board meeting, December 5, 2018 special board meeting as presented.

APPROVE PAYMENT OF MONTHLY BILLS & FINANCIALS

To approve payment of the December 2018 bills and the November financials as presented.

APPROVE STAFF APPOINTMENTS

To approve the following appointments:

- 1. Ana Moeckly – Special Education Associate**
- 2. Sibby Sears – HS Assistant Girls Track**
- 3. Tia Stubbs – Increase contract by 1 period for 2nd semester**

APPROVE JANUARY ACTIVITIES CALENDAR

To approve the January activities calendar as presented and authorize advance payment for related dues or fees.

APPROVE

To approve the following vendor/partnership agreements:

**VENDOR/PARTNERSHIP
AGREEMENTS**

1. Ethos
 - a. PR68 – MS Miscellaneous (\$23,144.00)
 - b. PR73 – West Miscellaneous (\$8,337.00)
2. Lifetouch – Individual school portraits
3. Midwest Fire – updated proposals including stove hoods in MS

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

**PUBLIC COMMENTS/
COMMUNICATIONS**

Gary Sinclair, Forecast 5, explained the new 5Cast Plus financial reports. He presented new key measures reports, solvency ratios, UAB & MAB.

ADMINISTRATOR’S REPORTS

Written reports from Phillips, Richards, Miller, Mills, Stites, Sinclair, Mart, Carroll, Lehms, Growdon, Reeves and Pearson were accepted as presented.

Mr. Richards, Middle School Principal, shared about having three teachers from Johnston come and observe the Lucy Caulkins program. The Middle School has started a Middle School Newspaper with several students involved. The Middle School received a very nice Thank You note from Nevada about how the North Polk girls basketball team allowed a special needs student an opportunity to play

Mr. Miller, Central Elementary Principal, shared about the annual PTA Make and Take, holiday parties, shortages in paraprofessional substitutes and how staff has stepped up to help out in areas they would not ordinarily work.

Mrs. Mills, West Elementary Principal, shared about 339 parents participated with their students in PE.

Mrs. Van Cleave, Director of Teaching and Learning, shared about meetings with elementary principals & using the Rubicon program, working on getting updates through Curriculum Network & working with ESSA. Shared about testing and how it will be administered.

Mrs. Stites, Director of Special Programs, shared about meeting with counselors and the ISCA Conference, At Risk delivery service plan, and how the HS counselors liked having the Family Engagement Night and plan to continue with events like that in the future.

Mr. Sinclair, Activities Director, shared about having interviews for new Head Soccer Coach. Winter Season is finishing up the first half and the second half is about to start. North Polk hosted a wrestling tournament this past weekend and will host another one after break. Tri-County Times is no longer covering North Polk events but working with North Polk staff, students and parents to put together articles & live streaming and submit articles to the newspaper.

Dr. Mart, Superintendent, shared about preliminary property valuations.

SUPERVISOR’S REPORTS

Mrs. Lehms, Business Manager, shared about new financial reports & the new account coding getting as many expenditures coded to the building level.

Mr. Growdon, Director of Technology, shared about setting up a web series for teachers to be able to learn how to use the new projectors, new servers are in & SAN is installed and the new website went live at 3:00 p.m. today.

Mr. Reeves, Director of Foodservice, shared additional information on the AEA Purchasing group.

APPROVE PRESCHOOL PROPOSAL

Moved by Diane Lackore, seconded by Dave Potter, it was RESOLVED:

To approve changing the Preschool Program from full days to half days and providing transportation for the program.

**Aye: Heintz, Potter, Bormann, Hill, Lackore
Nay: None**

SBRC MODIFIED SUPPLEMENTAL AMOUNT APPLICATION & SUPPLEMENTAL AID FOR THE 2019-2020 DROPOUT PREVENTION

Moved by Keith Bormann, seconded by James Hill, it was RESOLVED:

To approve request to the School Budget Review Committee (SBRC) for Modified Supplemental Amount and Supplemental Aid for the 2019-2020 Dropout Prevention Program in the amount of \$576,170.00, for expenditures necessary to implement the 2019-2020 at-risk and dropout prevention program plans as approved by the North Polk CSD school board.

**Aye: Heintz, Potter, Bormann, Hill, Lackore
Nay: None**

APPROVE VEHICLE PURCHASES

Moved by Diane Lackore, seconded by Dave Potter, it was RESOLVED:

To approve the following vehicle purchases:

- 1. School Bus – 2020 Gas Bus (\$85,737.00 to be paid in 2019-2020)**
- 2. Cargo Van – (\$26,666.85 to be paid from 2018-19 Nutrition Fund)**

**Aye: Heintz, Potter, Bormann, Hill, Lackore
Nay: None**

ARCHITECT SELECTION PROCESS

Moved by Keith Bormann, seconded by Dave Potter, it was RESOLVED:

To table the Facility Assessment and Expansion Option Analysis drafted by board member Keith Bormann until the January Regular Board Meeting. The board reviewed and discussed the draft. The board members would like additional time to review.

**Aye: Heintz, Potter, Bormann, Hill, Lackore
Nay: None**

REVIEWED IOWA SCHOOLS PERFORMANCE PROFILES

Mrs. Van Cleave, Director of Teaching and Learning, shared information regarding the Iowa School Report Card & the Iowa School Performance Profiles. The administrative team also shared their perspectives on the report as well.

COMMENTS

Board of Directors – None

ADJOURNMENT

Moved by Diane Lackore, seconded by James Hill, it was RESOLVED:

To adjourn the meeting at 8:27 p.m.

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

Joe Heintz, President
North Polk Community School District

Lisa Lehms, Board Secretary
North Polk Community School District

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