

REGULAR BOARD MEETING

**North Polk Community School District
Regular Board Meeting, Thursday, January 17, 2019, at 6:00 p.m.**

BOARD MEMBERS PRESENT

**Joe Heintz, President presiding
Dave Potter
James Hill
Diane Lackore**

SUPERVISORS PRESENT

**Dan Mart, Superintendent
Lisa Lehms, Board Secretary
Cynthia Phillips, High School Principal
Jon Richards, Middle School Principal
Morgan Miller, Central Elementary Principal
Ann Mills, West Elementary Principal
Maranda Van Cleave, Director of Teaching and Learning
Mary Jane Stites, Director of Special Programs
Rob Sinclair, Director of Activities
Randy Carroll, Director of Grounds & Maintenance
Scott Growdon, Director of Technology
Jeff Reeves, Director of Foodservice
Mike Pearson, Director of Transportation**

VISITORS

Mary Schmelzer, Jaclyn Brees, Cassie Kozelka

CALL TO ORDER

The meeting was called to order by President Heintz at 6:01 p.m.

ADOPTION OF MEETING AGENDA

Moved by Dave Potter, seconded by Diane Lackore, it was RESOLVED:

To approve the agenda as presented.

Aye: Heintz, Potter, Hill, Lackore

Nay: None

APPROVE BOARD MINUTES

Moved by Diane Lackore, seconded by Dave Potter, it was RESOLVED:

To approve the minutes of the December 20, 2018 regular board meeting, January 9, 2019 work session as presented.

APPROVE PAYMENT OF MONTHLY BILLS & FINANCIALS

To approve payment of the January 2019 bills and the December financials as presented.

ACCEPT STAFF RESIGNATIONS/APPROVE STAFF APPOINTMENTS

To accept the following resignations:

- 1. Alex Bollmeyer – MS Football Coach**
- 2. Gary Fjelland – Assistant Varsity Football Coach**
- 3. Evan Groepper – Head Varsity Football Coach**
- 4. Matt Overton – Head Varsity Volleyball Coach**
- 5. Jen Subra – Head Speech Sponsor**
- 6. Joshua Swagler – Assistant Tennis Coach**
- 7. Brenda Yoakum – National Honor Society Sponsor**

To approve the following appointments:

- 1. Katherine Bates – Foodservice**

2. Ann Bonewitz – Assistant Varsity Girls Soccer Coach
3. Ronnie Crowdis – West Special Education Associate
4. Danni Garcia-Havens – Head Varsity Girls Soccer Coach
5. Ryan Halterman – Assistant Varsity Girls Soccer Coach
6. Nick Ludwig – 7th Grade Boys Basketball Coach
7. Eric Nihart – Assistant Varsity Boys Soccer Coach
8. Ben Zisis – Assistant Varsity Boys Track

**APPROVE FEBRUARY
ACTIVITIES CALENDAR**

To approve the February activities calendar as presented and authorize advance payment for related dues or fees.

**APPROVE
VENDOR/PARTNERSHIP
AGREEMENTS**

To approve the following vendor/partnership agreements:

1. ARL – Therapets Program @ Middle School
2. Bondurant – Farrar – HS student taking classes at BF
3. DeMoulin – band uniform purchase (\$41,295.60 to be paid by Fine Arts Booster Club)
4. Gilbert CSD – Used Weight Equipment (\$5,250.00)
5. Harold Pike Construction – Change Order #4 (\$181,389.00)
6. NHI Group – Scoreboard Advertising Agreement

Aye: Heintz, Potter, Hill, Lackore

Nay: None

**PUBLIC COMMENTS/
COMMUNICATIONS**

Jaelyn Brees asked for clarification on the Open Enrollment policy.

ADMINISTRATOR’S REPORTS

Written reports from Phillips, Richards, Miller, Mills, Stites, Sinclair, Mart, Carroll, Lehms, Hartgers, Growdon, Reeves and Pearson were accepted as presented.

Mrs. Phillips, High School Principal, shared about Accuplacer test that is administered by DMACC at North Polk for students wanting to take college courses. She also shared that the guidance counselors are working with DMACC Career Academy & SCALE. Finally, shared information from Doorway to College Foundation, to present a ZAPS Focused Test Prep ACT Seminar. Information will be sent out to junior and senior families.

Mr. Richards, Middle School Principal, shared about MS losing power, internet & phones at the beginning of the week. Mr. Richards thanked the teachers and staff for making accommodations to continue learning despite the power outages. He also shared about the ARL Therapets program at the MS.

Mr. Miller, Central Elementary Principal, shared kicking off the Essential Standard work with West Elementary and how it will help in the Professional Learning Community (PLC) work.

Mrs. Mills, West Elementary Principal, shared about the Active Shooter Training (ALICE) that all district staff participated in on Monday, January 14, 2019, during professional development.

Mrs. Van Cleave, Director of Teaching and Learning, shared information about the collaboration at the Middle School with Mr. Richards & Mrs. Kunzman about Amplify Science materials and its roll out.

Mrs. Stites, Director of Special Programs, shared about the meetings in all areas of Special Programs.

Mr. Sinclair, Activities Director, shared more on the ALICE training regarding before & after school activities and developing emergency plans for times outside of regular school hours. He also shared information on filling vacant coaching positions.

SUPERVISOR'S REPORTS

Mr. Carroll, Director of Building and Grounds, shared about the power outages and the heat issues at the MS earlier this week. Also shared about a couple of late invoices that came through but were paid for through Specialty Underwriters.

Mrs. Lehms, Business Manager, shared W-2s going out early in the month and asked if there were any questions regarding the FY18 Audit.

Mr. Growdon, Director of Technology, shared about power outages, phone and internet outages. Also shared that Technology Club at the MS is about ready to start up again.

Mr. Pearson, Director of Transportation, shared about applying for a couple of grants and asking for 25% of a new bus purchase.

APPROVE FY18 AUDIT

Moved by Dave Potter, seconded by James Hill, it was RESOLVED:

To approve the FY18 Audit Report as presented.

Aye: Heintz, Potter, Hill, Lackore

Nay: None

APPROVE EARLY GRADUATION REQUEST

Moved by Diane Lackore, seconded by James Hill, it was RESOLVED:

To approve early graduation request by Alex Peacock.

Aye: Heintz, Potter, Hill, Lackore

Nay: None

APPROVE OPEN ENROLLMENT GUIDELINES

Moved by Diane Lackore, seconded by Dave Potter, it was RESOLVED:

To approve Open Enrollment Guidelines for 2019-2020 school year. The guidelines are posted on the district website. Announcement of any openings will be posted on the district website on February 1, 2019.

Aye: Heintz, Potter, Hill, Lackore

Nay: None

CLOSED SESSION PURSUANT TO IOWA CODE SECTION 21.5(1)(i) – TABLED

Moved by Diane Lackore, seconded by James Hill, it was RESOLVED:

To table Closed Session pursuant to Iowa Code Section 21.5(1)(i) – Superintendent Mid-Year Evaluation due to no internet in the building.

Aye: Heintz, Potter, Hill, Lackore

Nay: None

