

REGULAR BOARD MEETING

**North Polk Community School District
Regular Board Meeting, Thursday, May 16, 2019, at 6:00 p.m.**

BOARD MEMBERS PRESENT

**Joe Heintz, President presiding
Dave Potter
Keith Bormann
James Hill
Diane Lackore, arrived at 6:07 p.m.**

SUPERVISORS PRESENT

**Dan Mart, Superintendent
Lisa Lehms, Board Secretary
Cynthia Phillips, High School Principal
Jon Richards, Middle School Principal
Ann Mills, West Elementary Principal
Maranda Van Cleave, Director of Teaching and Learning
Mary Jane Stites, Director of Special Programs
Rob Sinclair, Activities Director
Jeff Reeves, Director of Foodservice
Scott Growdon, Director of Technology
Mike Pearson, Director of Transportation**

VISITORS

**Jill Schiltz, Tim Kreihbel, Jaclyn Brees, Diane Hammond, Steve Hammond,
Mary Schmelzer, Taylor Goughner, Jeannie Williams**

CALL TO ORDER

The meeting was called to order by President Heintz at 6:00 p.m.

FOODS 3 PRESENTATION

Taylor Goughner & Mrs. Williams presented information about the FOODS 3 (West End Eats) program. They provided pizzas, Almond Chicken Salad, cookies and truffles in honor of School Board Appreciation Month.

ADOPTION OF MEETING AGENDA

Moved by Dave Potter, seconded by Keith Bormann, it was RESOLVED:

To approve the agenda as presented.

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

PUBLIC HEARING – AMENDING FY19 BUDGET

The public hearing was declared open by President Heintz at 6: p.m.

President Heintz announced that this was the time and place for the public hearing and meeting on the matter of Amending the FY19 Budget. Inquiry was made as to whether any written comments or objections had been filed by any resident of the District. No written comments or objections were received prior to the hearing. Oral comments or objections were then called for and received. No public comments or objections were presented at the hearing.

The public hearing was declared closed by President Heintz at 6:01 p.m.

Moved by Dave Potter, seconded by Diane Lackore, it was RESOLVED:

APPROVE BOARD MINUTES

To approve the minutes of the April 24, 2019 regular board meeting as presented.

**APPROVE PAYMENT OF
MONTHLY BILLS &
FINANCIALS**

To approve payment of the May 2019 bills and the April financials as presented.

**ACCEPT STAFF
RESIGNATIONS/APPROVE
STAFF APPOINTMENTS**

To accept the following resignations:

1. K. Kay Edmund – HS Special Education Associate

To approve the following appointments:

1. Steve Baas – HS Head Volleyball Coach
2. Adam Bloom – HS Head Boys Golf Coach
3. Austin Daniels – MS Football Coach & MS/HS Baseball Volunteer
4. Bill Ehrlichman – HS Assistant Football Coach
5. Jacob Griffin – Computer Technician
6. Zach Howell – MS Vocal Music
7. Tyler Larson – MS/HS Baseball Volunteer
8. Anne Sloan – MS Volleyball Coach
9. James Spittler – 8th Grade Social Studies
10. Tia Stubbs – HS Assistant Speech Director
11. Tim TeBrink – HS Assistant Track Coach

**APPROVE ADDITIONAL
ROUTE DRIVER**

To approve additional bus route driver.

**APPROVE AGREEMENT
WITH KERRY LUST**

To approve agreement with Kerry Lust to obtain coursework which will allow students to enrolled in Psychology, a North Polk course, to receive college credit. The District agrees to reimburse Kerry Lust for associated tuition, fees and books while pursuing the endorsement up to \$7,275.00 (1/2 of course costs).

**APPROVE JUNE ACTIVITIES
CALENDAR**

To approve the June activities calendar as presented and authorize advance payment for related dues or fees.

**APPROVE
VENDOR/PARTNERSHIP
AGREEMENTS**

To approve the following vendor/partnership agreements:

1. 3D Coaching
2. American Business Phones
3. Bridgestone
4. Mediacom
5. SAI Agreement – Administrator Mentoring
6. Shred It
7. Storage Design – MS Lockers
8. STRIVE Academy
9. Team Midwest Paint (Central & West)
10. UPN

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

**PUBLIC COMMENTS/
COMMUNICATIONS**

Question was asked about the demographics study. Parents shared concerns regarding the Special Education program at North Polk.

ADMINISTRATOR’S REPORTS

Written reports from Phillips, Richards, Miller, Mills, Van Cleave, Stites, Sinclair, Carroll, Lehms, Hartgers, Reeves, Blaylock, Growdon and Pearson were accepted as presented.

Mrs. Phillips, High School Principal, shared about 8th grade orientation on May 23, 2019 and scheduled Fall Family Engagement Night will be held on Back to School Night on August 21, 2019. Also shared about the presentation by the American Lung Association to the high school teachers.

Mr. Richards, Middle School Principal, shared about the variety of field trips taking place and publicly thanked the teachers for all of their hard work this year and thanked Mrs. Mills for her years of service and help.

Mrs. Mills, West Elementary Principal, shared about the Essential Standards work and has replaced the bench from Ken Morse in honor of his wife.

Mrs. Van Cleave, Director of Teaching and Learning, shared about ISASP feedback has been collected and will be used to inform the plan for roll out next year.

Mrs. Stites, Director of Special Programs, shared about utilizing Infinite Campus more with special programs.

Mr. Sinclair, Activities Director, shared about all of the activities and successes that the students have had in all activity areas this spring.

SUPERVISOR’S REPORTS

Mrs. Lehms, Business Manager, shared about Yellow Folder picked up information & year-end processes.

Mr. Reeves, Director of Food Service, shared about number of cans of fruit served during the month of April

Mr. Growdon, Director of Technology, shared about new computer technician will be starting next week & talked about upcoming projects.

**ADOPT FY2019 BUDGET
AMENDMENT**

Moved by Keith Bormann, seconded by James Hill, it was **RESOLVED:**

To amend Total Support Services to \$6,886,953 due to certified low, Noninstructional Programs to \$995,208 for higher supplies and property in the Nutrition Fund and Total Other Expenditures to \$7,935,176 for higher facilities and Debt Service payments.

Aye: Heintz, Potter, Bormann, Hill, Lackore
Nay: None

**APPROVE 2019 GRADUATE
LIST**

Moved by Keith Bormann, seconded by Dave Potter, it was **RESOLVED:**

To approve the 2019 graduate list, pending administration approval.

Aye: Heintz, Potter, Bormann, Hill, Lackore
Nay: None

**APPROVE FOREIGN
EXCHANGE STUDENT**

Moved by Diane Lackore, seconded by Keith Bormann, it was RESOLVED:

To approve the following foreign exchange student.

1. The Richards Family to host Adela Cerna

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

**APPROVE DISPOSAL OF MS
LOCKERS**

Moved by James Hill, seconded by Dave Potter, it was RESOLVED:

To approve the disposal of old MS lockers.

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

**CLOSED SESSION – STUDENT
SUSPENSION IOWA CODE
SECTION 21.5(1)(E)**

Moved by Diane Lackore, seconded by Dave Potter, it was RESOLVED:

To enter into closed session at 7:04 p.m. to discuss student suspension per Iowa Code 21.5(1)(e).

Exited closed session at 7:15 p.m.

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

**APPROVE CONSENT
AGREEMENT**

Moved by Diane Lackore, seconded by Dave Potter, it was RESOLVED:

To approve Consent Agreement.

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

**CLOSED SESSION –
PERSONNEL IOWA CODE
SECTION 21.5(1)(I)**

Moved by Keith Bormann, seconded by Diane Lackore, it was RESOLVED:

To enter into closed session at 7:15 p.m. to discuss personnel issue per Iowa Code 21.5(1)(i).

Exited closed session at 8:25 p.m.

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

**EXEMPT SESSION – IOWA
CODE SECTION 20.17(3)
NEGOTIATIONS**

Moved by Dave Potter, seconded by Diane Lackore, it was RESOLVED:

To enter into exempt session at 8:27 p.m. for the purpose of discussing negotiations strategy pursuant to Iowa Code Section 20.17(3).

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

Moved by Keith Bormann, seconded by Diane Lackore, it was RESOLVED:

To return to open session at 9:25 p.m.

Aye: Heintz, Potter, Bormann, Hill

Nay: None

APPROVE CERTIFIED STAFF LIST

Moved by James Hill, seconded by Diane Lackore, it was RESOLVED:

To approve the Certified staff list as presented.

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

APPROVE BENEFITS PACKAGE

Moved by Keith Bormann, seconded by Dave Potter, it was RESOLVED:

To approve the employee benefits package as presented.

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

APPROVE AGREEMENT WITH NPEA

Moved by Dave Potter, seconded by Diane Lackore, it was RESOLVED:

To approve the agreement with NPEA.

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

SUPPORT STAFF AND ADMINISTRATOR SALARIES - TABLED

Moved by Keith Bormann, seconded by Dave Potter, it was RESOLVED:

To table the Support Staff and Administrator salaries discussion until the Special Board meeting scheduled for June 5, 2019, at 6:00 p.m.

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

COMMENTS

Board - None

ADJOURNMENT

Moved by Diane Lackore, seconded by Keith Bormann, it was RESOLVED:

To adjourn the meeting at 9:50 p.m.

Aye: Heintz, Potter, Bormann, Hill, Lackore

Nay: None

Joe Heintz, President
North Polk Community School District

Lisa Lehms, Board Secretary
North Polk Community School District

It is the policy of the North Polk Community School District not to illegally discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices.